17 PIECE WINTER PROFESSIONAL ESSENTIALS CHECKLIST

TOPS	BOTTOMS
 □ V-Neck Pullover Sweater □ Printed Button Down □ Solid Button Down □ Brightly Colored or Printed Long Sleeve □ Sleeveless Shell (V-Neck or High Collar) 	 □ Navy or Black Trousers □ Light or Dark Gray Trousers □ Solid Colored or Printed Trousers □ Printed or Solid Pencil Skirt □ Neutral (A-Line) Skirt
DRESSES	SHOES
☐ Flare Dress ☐ Sheath Dress	☐ Flats ☐ Pumps or Wedge Heels
OUTERWEAR	EXTRAS
☐ Cardigan ☐ Navy or Black Blazer ☐ Fashion Jacket	 Essential Carryall (Work Tote) Thin Scarf Dark Leggings Skinny Belt
NOTES	